



STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE

**REQUEST FOR PROPOSALS # 33501-207301
AMENDMENT # 1**

**DEVELOPMENT AND ADMINISTRATION OF
LICENSURE EXAMINATIONS FOR THE
TENNESSEE AUCTIONEER COMMISSION**

DATE: December 23, 2019

RFP # 33501-207301 IS AMENDED AS FOLLOWS:

- 1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.**

EVENT	TIME (central time zone)	DATE
1. RFP Issued		December 9, 2019
2. Disability Accommodation Request Deadline	2:00 p.m.	December 13, 2019
3. Notice of Intent to Respond Deadline	2:00 p.m.	December 16, 2019
4. Written "Questions & Comments" Deadline	2:00 p.m.	December 20, 2019
5. State Response to Written "Questions & Comments"		December 23, 2019
6. Response Deadline	2:00 p.m.	January 17, 2020
7. State Completion of Technical Response Evaluations		January 24, 2020
8. State Opening & Scoring of Cost Proposals	2:00 p.m.	January 29, 2020
9. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	January 31, 2020
10. End of Open File Period		February 7, 2020
11. State sends contract to Contractor for signature		February 10, 2020
12. Contractor Signature Deadline	2:00 p.m.	February 14, 2020

- 2. State responses to questions and comments in the table below amend and clarify this RFP.**

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
2.1	4	1. With the holidays approaching, many of our staff members are on vacation; would the Department be willing to extend the Response Deadline from 1/6/20 to a later date?	Yes, the Response Deadline has been extended to 1/17/20 as this issue could impact multiple respondents.
B. 17.	19	2. Would the State be willing to waive the requirement for sealed reference questionnaires, in favor of a list of customer references with contact information?	No, the questionnaires are a standard part of the process recommended by the Central Procurement Office for the State.

3. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.